



February 19, 2019 CE Edition

This information is to keep you informed of any changes in policies and procedures and of new communication originating from the State Office this month.

No attachments with this issue



Many Thanks to those who attended TDA's Community Nutrition Conference last week! We hope the education sessions and peer-to-peer experiences provided you with the knowledge and confidence to be even more successful!

In upcoming issues of the Insight newsletter we will be sharing some of the unique, innovative and useful ideas and practices that were collected from CEs at the conference. We hope this new avenue to connect CEs with one another will provide useful tools to incorporate as you endeavor to improve and streamline operations.



New Form Release

A revised Building for the Future form is available on the Texas Department of Agriculture (TDA) website on Squaremeals.org, under Administration and Forms. These forms are available in English and Spanish and come in a color version and a black and white version. Child care centers, including at-risk afterschool care centers, and day care homes must use this form to notify parents/guardians of their participation in the CACFP. CEs may use existing printed supplies of the previous versions of this form, however as of January 28, 2019 the previous version of the form will no longer be available and the 12/2018 version must be used.

Handbook Revisions

Section 4000, Managing the Program of the CACFP ADC, CCC and DCH Handbooks have been revised to change the meal time restrictions as follows:

- Change the amount of time that must elapse between the beginning of one meal service and another meal service, including snack, to two hours for all meal types.
- Change the earliest beginning time for supper to 4:00 pm and removed the requirement that it begin no later than 7:00 pm and end no later than 8:00 pm
- ALL other restrictions remain in effect

CEs, sites and Providers are not required to change their current meal service times based on this new policy. However, CEs, sites and Providers wanting to make changes based on this new policy must submit the changes via the site or Provider application, and must receive approval before the change can be made and meal(s) claimed.

Affected areas are highlighted in the handbooks.

Reference the revision numbered ADC 19-04, CCC 19-04, or DCH 19-05. NOTE: This does not apply to at-risk afterschool care centers.

Daily Meal Production Records Revisions

The following meal production records have been revised and have been converted to Excel:

- Daily Meal Production Record – Adult Day Care (H1654) dated February 2019
- Daily Meal Production Record – Child Care (H1530) dated February 2019
- Daily Meal Production Record – Infants (H1530-A) dated February 2019

These forms have been revised to add areas to document leftover/recycled food, substitutions due to medical or special dietary needs and disabilities, and any other meal modifications or special instructions.

These replace the October 2017 versions.

TDA Farm Fresh Challenge for CACFP this March! ***Eat Local. Teach Local. Be Social.***

Want to make lunchtime fun and educational at your sites? When children know where their food comes from, they are more willing to try and like new foods! Earn statewide recognition for your efforts to connect young Texans to healthy, Texas foods by participating in the Texas Department of Agriculture Farm Fresh Challenge for Child and Adult Care Food Program (CACFP), March 2019. It's not too late to pledge participation at SquareMeals.org/FarmFreshChallengeCACFP. ***Participants will receive a Farm Fresh Challenge Toolkit of support materials if pledged by February 18th.***



Stay Connected — Subscribe to TDA's Farm Fresh E-Harvest

This newsletter provides a monthly update on farm to child/adult care and includes resources such as funding opportunities, a schedule of upcoming trainings and webinars, and more. Archive issues of the E-Harvest are available [here](#). ***Subscribe today!***

Connect with your partners at TDA today at FarmFresh@TexasAgriculture.gov



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